

**WARN NO.**  
6876

May 31, 2020

**Via Certified Mail and E-Mail**

State Rapid Response Coordinator  
John Asher  
Oregon Rapid Response Coordinator  
Office of Community Colleges and Workforce Development  
Higher Education Coordinating Commission  
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Re Announcement of Planned Action

To Whom it May Concern:

As a result of the unforeseeable, dramatic downturn in business and occupancy caused by the coronavirus natural disaster, we are writing to inform you that there will be a mass layoff at the Embassy Suites Portland Washington Square, 9000 SW Washington Square Rd, Tigard, OR 97223. Many associates were temporarily furloughed, effective March 29, 2020.

At the time these temporary furloughs were announced, the Company did not believe there was a reasonable probability that the actions would last more than six months; indeed, it was the Company's belief they would last a relatively short duration. However, the Company has now determined that it must convert these furloughs into a temporary mass layoff. In addition, the Company has determined that additional temporary layoffs are necessary. The Company has come to this determination in light of the extensions of applicable governmental shutdown orders, intervening and extended federal and CDC guidance regarding social distancing, the delayed reopening of businesses in Washington County, Oregon, and additional data and analysis revealing the impact of the COVID-19 crisis on the Company's financial condition.

In light of the foregoing and given the rapid pace at which this situation has developed, the Company is providing as much notice as is possible under the circumstances and as soon as it became reasonably foreseeable that the notice would be necessary.

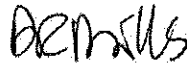
The furloughs, which began on March 29, 2020 are now being converted to temporary layoffs effective June 1, 2020 and which will affect 81 associates.

In addition to the previous furloughs there will additional layoffs that will occur on June 1, 2020 (or within 14 days of this date). These layoffs will affect 7 associates.

All 88 affected associates have been notified of their layoff dates and that their layoff is expected to be temporary. There will not be any bumping rights for affected associates—that is, associates will not be able to displace more junior associates out of their job positions as a result of these layoffs.

If you have any questions or want additional information concerning this matter, please contact Diana Mills, Senior Director, Human Resources, at 972-265-6034.

Sincerely,



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Diana Mills  
Senior Director, Human Resources

cc: The Honorable Jason B. Snider, Mayor (Certified Mail)  
City Hall  
13125 SW Hall Blvd.  
Tigard, OR 97223

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